

## **WOODTON PARISH COUNCIL**

1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN

Tel: 01508 493134 Email: [clerk@woodtonparishcouncil.gov.uk](mailto:clerk@woodtonparishcouncil.gov.uk)

Clerk to the Council: Mrs Yvonne Wonnacott

Chair: Mrs Jane Wickstead

### **NOTICE OF MEETING AND SUMMONS TO ATTEND**

You are hereby summoned to attend a Parish Council Meeting of Woodton Parish Council at 7.30pm on Tuesday 16<sup>th</sup> June 2026 at Woodton village hall.

---

The business to be transacted is as follows:

**1. Chair's welcome (to include any apologies for absence for approval).**

**2. To receive declarations of interest**

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed.

**3. To approve a time limit for the meeting.**

**4. To agree minutes of the Annual Parish Council meeting held 12<sup>th</sup> May 2026.**

**5. Matters arising from the minutes of the Annual Parish Council meeting held 12<sup>th</sup> May 2026.**

Not covered by specific items on the agenda.

**6. Adjournment for public participation**

Resolution to suspend the meeting to invite members of the public to speak (15 minutes).

**7. Election/Appointment of Vice-Chair**

To discuss replacement Parish Council Member

**8. County/District Council report(s).**

**9. Village hall**

**10. Finance matters**

- a. Expenditure for approval/to be noted
- b. HMRC mileage rate increase – for formal adoption
- c. Donations village groups 2026/27 – to be noted/approved
- d. Legacy, sculpture - update

**11. Planning**

- a. Applications received to date for consideration
  - i. 2026/0995, The Old Post Office Hempnall Road
  - ii. 2025/3930 (application amended), Land South of Hempnall Road
- b. Decision notices received to date
- c. Update on Church Road development – to include previously raised drainage concerns
- d. Update on East Pye Solar Panel project.

**12. Environmental matters**

- a. Footpaths
- b. Litter pick.

**13. Administrative matters**

- a. Councillor vacancy
- b. Parish Clerk appraisal
- c. Speed awareness machines – update
- d. To elect representatives/responsibilities for the following
  - Planning lead
  - Village Hall
  - Community Wood
  - Ravens Den play area
  - Speed Awareness Machines
  - Footpaths
  - Bank signatories

**14. Community Wood/Ravens Den**

- a. Transfer of land - Transfer of second piece of land – update
- b. Annual inspection report
- c. Forest School area - Log seats removed/burnt and possible future security
- d. General update.

**15. Yard sale, Saturday 4<sup>th</sup> July 2026**

**16. Correspondence and consultations**

- a. Norfolk County Council Bus Shelter Grant Scheme 2026/27

**17. Date of next meeting, Tuesday 1<sup>st</sup> September 2026, and items to be considered for agenda.**

**18. Chair's announcements.**

Date: 4<sup>th</sup> June 2026

Parish Clerk: *Yvonne Wonnacott*