

WOODTON PARISH COUNCIL

1 Meadow Cottages, Gull Lane, Framingham Earl, Norwich, NR14 7PN

Tel: 01508 493134 Email: woodtonpc@gmail.com

Clerk to the Council: Mrs Yvonne Wonnacott

Chair: Mrs Jane Wickstead

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend a Parish Council Meeting of Woodton Parish Council at 7.30pm on Tuesday 9th December 2025 at Woodton village hall.

The business to be transacted is as follows:

1. Chair's welcome (to include any apologies for absence for approval).

2. To receive declarations of interest

Members are invited to declare personal or pecuniary (prejudicial) interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared and no dispensation being sought or approved, the member must disclose the interest and withdraw from the meeting when the item is discussed.

3. To approve a time limit for the meeting.

4. To agree minutes of the Parish Council meeting held 14th October 2025.

5. Matters arising from the minutes of the Parish Council meeting held 14th October 2025.

Not covered by specific items on the agenda.

6. Adjournment for public participation

Resolution to suspend the meeting to invite members of the public to speak (15 minutes).

7. County/District Council report(s).

8. Village hall

Transfer of management to PC – update

9. Finance matters

- a. Expenditure for approval/to be noted
- b. Draft budget 2026/27 – for approval
- c. Winter pressures grant - update
- d. Legacy received – further discussion
- e. SAM2 – vandalism of two machines – update.

10. Planning

- a. Applications received to date for consideration
 - i. Proposed base station upgrade at land at Woodton Grange
- b. Decision notices received to date
- c. Update on Church Road development
- d. Update on East Pye Solar Panel project
- e. Resident request for railings or a fence along The Beck, The Street.

11. Environmental matters

- a. Footpaths
- b. Dog fouling signage.

12. Administrative matters

- a. Speeding - update
- b. Defibrillator – update to include proposals for management of future costs
- c. Governance documents – to note documents that have been updated with new email/website addresses
- d. Proposed meeting dates, financial year 2026/27 for agreement
- e. Procurement rules, draft Guidance note – for further discussion/approval.

13. Community Wood/Ravens Den

- a. Transfer of land - Transfer of second piece of land – update
- b. Norwich Probation Service
- c. General update.

14. Correspondence and consultations

- a. Public consultation on joint draft supplementary planning documents
- b. NCC Bus shelter grant scheme, launch of final phase of funding
- c. Government consultation on Norfolk's local government future
- d. Safer at the Gates campaign – roads survey.

15. Date of next meeting, Tuesday 20th January 2026, and items to be considered for agenda.

16. Chair's announcements.

Date: 26th November 2025

Parish Clerk: Yvonne Wonnacott